

**January 15** *Report of Goals, Activities, Accomplishments, and Plans for July – December.*

**June 15** *Report of Goals, Activities, Accomplishments, and Plans for January – June.*

**S/R/C:** Heartland Chapter

**Date:** 1/16/16

**Leader(s):** Katheryn McCoskey

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1. Describe your major S/R/C goal(s) for the past six months
  - a. Assist new president elect to plan and publicize Spring 2016 conference
  - b. Update and correct chapter email contact list and facilitate communication between chapter executive board about subsequent updates
  - c. Update or facilitate communication portals for chapter
  - d. Amend bylaws regarding chapter membership dues
  - e. Facilitate further communication at November chapter meeting about ongoing interest in electronic payment method for chapter conferences
2. Activities implemented to accomplish this/these goals (attach documents if appropriate):
  - a. Updated the “to do” chapter conference preparation list for new president elect
  - b. Led chapter meeting at national conference in absence of chapter president
  - c. Communicated with chapter webmaster about updating chapter website
  - d. Updated chapter email contact list and shared it with chapter executive board; decided on communication procedure to assist our keeping it current
  - e. Updated chapter Facebook page before and after national conference
  - f. Communicated with those on chapter contact list about chapter Travel Award for spring conference
  - g. Oversaw communication with potential new members who attended Nov. chapter meeting regarding chapter membership
  - h. Communicated with national organization leadership about need for updating chapter information on website
  - i. Facilitated discussions and voting on chapter bylaw amendments
  - j. Communicated with president elect and chapter executive board regarding decisions and plans for spring 2016 conference
3. Summary of any S/R/C Funding requests including outcomes: There have been no funding requests during this time.
4. S/R/C-related activities at the Annual Conference: We held a chapter business meeting which had nineteen in attendance, ten of which were not yet Heartland chapter members!

5. Your last S/R/C newsletter or communication was sent to members on Dec. 14, 2015

Your next S/R/C newsletter or communication to be sent to members on March 4, 2016

6. Describe your major goal(s) for the next six months:
- Assisting and supporting Heartland Chapter President-elect Joe Barnhill in planning the spring conference, which will be held April 14 – 15, 2016 in the Kansas City area.
  - Continue to ensure our information on the chapter webpage, Facebook page, and national CRLA website are up to date and effectively communicate about the spring conference and chapter membership.
  - Continue to facilitate good communication between executive board members.
  - Continue to seek new and continuing chapter membership.
7. What services and activities you are considering to help meet the goal(s):
- Continuing to oversee updates as needed on chapter webpage.
  - Continue to promote the chapter's travel award.
  - Actively promote the Spring conference with those who have not attended recently or, in the case of prospectives who came to the Nov. meeting, have never attended.
  - Work with the president elect to locate other chapter conference promotion streams.
  - Organize a presentation for the chapter conference.
  - Register for the November 2016 national conference and to attend the S/R/C leadership meeting as well as organize the chapter business meeting. Possibly submit a proposal for a presentation.

8. Are you submitting a Funding Request?     Yes     No  
If yes, please submit with this report.

9. Assistance you need from the Coordinator of S/R/Cs and/or the CRLA Board?

Please further update our information on the national website by adding in more recent Heartland Goal and Activity Reports. (2013 reports are now listed.) You should have received these from past presidents Shari Clevenger and Christy Cutshaw, as well as, of course, this present report.

10. Does your S/R/C Page accurately reflect your name and contact information?     Yes     No    If not, please include updated information.



## **S/R/C Goals and Activity Report**

Please email this completed form and any attachments to the Coordinator of S/R/Cs so that it may be placed on the CRLA website.

Please see amended Heartland Bylaws and also spring '16 conference information attached.